

# Accessing Your Account

- [Accessing 1Password](#)
- [Signing in for the First Time](#)

# Accessing 1Password

1Password has a variety of ways it can be access and used. These include:

- Google Chrome Extension
- Web Browser
- Desktop App
- Mobile App

If just starting with 1Password, its recommended you start with the Desktop App as its the easiest and most intuitive method of accessing your credentials. Below are instructions on signing in via the Desktop App.

## Desktop App

The Desktop app is installed on all work laptops. If not found, please contact [IT Support](#).

Automatically deployed and installed on all laptops, you can access your account through the 1Password Desktop App.

1. Within the Start Menu open the 1Password app.
2. See the [Signing in for the First Time](#) article for information on signing in.

## Google Chrome Extension

Available on [Google's Chrome Web Store](#), this extension allows you to access 1Password via a click of a button in Google Chrome.

1. In Google Chrome, click [here](#) to view the 1Password Chrome Extension.
2. Select **Add to Chrome** to install the extension.
3. See the [Signing in for the First Time](#) article for information on signing in.

For more information on using the Google Chrome extension, please see [this article](#).

## Web Browser

Through any web browser, you can logon to your account at

<https://georgeandbellconsulting.1password.com>.

1. Within the web browser of your choice, browse to <https://georgeandbellconsulting.1password.com..>
2. See the [Signing in for the First Time](#) article for information on signing in.

## Mobile App

Available via the Google Play Store (Android) or App Store (iPhone), the 1Password app allow you to access and view your credentials via your mobile phone.

1. Open the **Google Play Store** or **App Store** depending on whether you use an Android or iPhone.
2. Search for "1Password 8" and install the app available from *AgileBits Inc.*
3. See the [Signing in for the First Time](#) article for information on signing in.

# Signing in for the First Time

## Preparations

Prior to starting the sign-in process, please ensure you have the *1Password Emergency Kit* handy. If located near the Vancouver office, please ask IT or Administration who can collect and provide you with the document from the office safe.

 **1Password** Emergency Kit

Created for Wendy Appleseed on 2022-10-07.

**1Password Account Details**

SIGN-IN ADDRESS	<input type="text" value="https://teamagilebits.1password.com"/>
EMAIL ADDRESS	<input type="text" value="wendy_appleseed@agilebits.com"/>
SECRET KEY	<input type="text" value="A3-FSHJNM-7T85AC-VC83W-7NTCN-457SS-BA3HI"/> 
PASSWORD	<input type="password"/>

**Need help?**  
Contact 1Password at:  
[support@1password.com](mailto:support@1password.com)



**Setup Code**  
Scan this code from the 1Password apps to set up your account quickly and easily.

To successfully sign into your account, you'll need the following information:

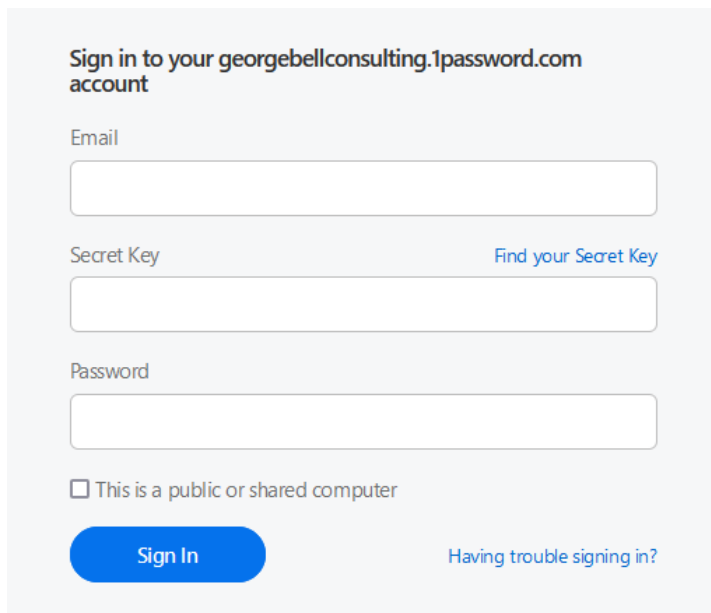
- Sign-in Address \*
- Email address
- 1Password Secret Key \*
- 1Password Master Password
- Successfully complete a Duo Authentication Prompt.

\* Found on the *1Password Emergency Kit*

## Signing In

1Password has a variety of options to access your saved passwords including through a web browser, desktop app, mobile app and Google Chrome extension. The sign-in process is the same no matter your preferred method of access.

On first sign-in, you'll be asked for some additional information outside of your username and password. Below is a walk-through of completing this process. Once completed, subsequent sign-ins will only require your 1Password Master Password.



The screenshot shows a sign-in form for the account 'georgebellconsulting.1password.com'. It includes three input fields: 'Email', 'Secret Key', and 'Password'. A link 'Find your Secret Key' is next to the Secret Key field. There is a checkbox for 'This is a public or shared computer' and a blue 'Sign In' button. A link 'Having trouble signing in?' is also present.

Sign in to your georgebellconsulting.1password.com account

Email

Secret Key [Find your Secret Key](#)

Password

☐ This is a public or shared computer

[Sign In](#) [Having trouble signing in?](#)

On the logon screen please enter your Email, Secret Key and 1Password Master Password. The Secret Key can be found within the 1Password Emergency Kit collected at the start of this guide. The requested password is your 1Password Master Password created when enrolling in the 1Password service.

Remember unlike most George & Bell services, your Master Password is unique and not used elsewhere in the organization.

When complete press **Sign In** to initiate a **Duo Authentication Request**.



## Check for a Duo Push

Verify it's you by approving the notification...

Sent to "iOS" (••••••••4910)



[Other options](#)

[Need help?](#)

Secured by Duo

Once verified, you will be successfully signed in. On subsequent sign-in's you will only be asked for your 1Password Master Password.