

Working with Tags

In 1Password, tags are labels that you can assign to passwords in your vault. They can be used to organize your items in a more flexible and customizable way than traditional hierarchical methods (folders for example).

Tags can be applied to any type of item in your vault, such as passwords, credit cards and secure notes. You can create your own tags or use existing ones, and assign multiple tags to an item if desired.

Please see 1Password's [Support Article](#) for more information on using tags.

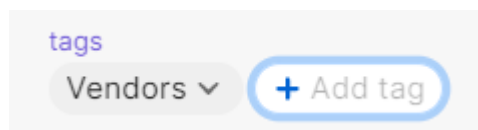
Applying a Tag

The following is a quick how-to on adding a tag to an existing item.

1. Open the **1Password** app.
2. Select the **item** you'd like to add the tag too.
3. Select **Edit** within the top-right hand corner.



4. Under the *Tag* section, select **Add Tag** and type in the tag you wish to add.



5. If you wish to remove a tag, select the tag a choose **Remove Tag**.

