

# Accessing Your Account

The KnowBe4 training can be accessed via the following URL. Please login with your email address and password.

<https://training.knowbe4.com/>

The KnowBe4 service does not use your domain credentials. If you are unable to access your account or recall your password, please perform a [password reset](#).

## First Time Sign-in

On first sign-in the KnowBe4 service will walk you through some basic account setup. Below is a guide walking you through the process.

If you run into any issues during this process, please reach out to [IT Support](#) for assistance.

1. Please browse to <https://training.knowbe4.com> and enter your email address.

[knowbe4\\_signin\\_p1.png](#)  
Image will not display. Right-click here to download.

2. A confirmation email will be sent your inbox. Please open the email and select **Activate my account**.

[knowbe4\\_signin\\_p3.png](#)  
Image will not display. Right-click here to download.

3. Please enter your full name and a password you wish to use for the KnowBe4 service.

The password must be at least 12 characters in length. Its recommended to use a unique and new password. Please do not reuse an old password.

[knowbe4\\_signin\\_p4.png](#)  
Image will not display. Right-click here to download.

4. You've successfully signed into your account.

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